January 17, 2018 CCUU BOT Meeting Minutes

Christine Organ called the meeting to order at 7:05 p.m.

Karen Epps shared the opening reading, “What does it mean to be a people of intention?” and a reading from this month’s Soul Matters materials. Board members recited the BOT covenant.

Attendance:
- Jeanie Michalec
- Marcus White
- Kristin Huston
- Christine Organ
- Karen Epps
- Peggy Simonsen
- Hilary Krivchenia (via Skype)

Absent:
- Joy Simon
- Mike Berry

Guests:
- Jeff Phillips
- Jules Jaramillo

LED Lighting for CCUU Atherton Hall and Atherton:

Jeff Phillips talked about our current lighting system and how the current push is for LED lighting. He found an LED system that is far more efficient and fits in with our desire to be energy independent. This would fit into our new solar project, bringing our usage down from what it currently is. He presented a Keynote presentation with the main points. He suggested LumaStream, which has a 35 year life. This is a centralized power supply, and there would be nothing in the ceilings to replace. They are basically lifetime fixtures, can be automated, with possible rebates from ComEd.

Cost:
- Atherton hall $7616 plus switches, replacement tiles, rental of lift, another $1200. Break even point on energy and bulbs would be in 9.2 years.
- Sanctuary: $12,976 plus $1100 for switches, controllers and lift rental. Break even on energy and bulb savings 14 years.

There is no cost discount for doing both. Labor would be done by volunteers, approximately 40 hours.

There were questions about other companies providing the same service (no), other options (more expensive), how long this technology has been around (5 years, 2 years in use), where we could see it in use (PDQ Chicken in Winfield). Can also visit LumaStream.com to see.

Delegate Status for Religious Educators
Jules Jaramillo presented the LREDA proposed bylaws amendment allowing Staff/Religious Educators to be delegates at General Assembly. Currently, master’s level RE can be delegates, but to achieve that is about a 10 year process. Religious educators have a different view on congregational life, but are not allowed currently to participate in the democratic process and cannot vote.

They are asking that all religious educators who are members of LREDA receive delegate status. This would be an amendment to the bylaws, but they also wanted this to go out to congregations. Congregations are being asked to submit a form supporting the amendment to the UUA.

Jeanie moved to support the amendment for delegate status for religious educators. Kristin seconded. The motion passed unanimously. Christine will sign it and send it in.

Consent Agenda:
1. December BOT Minutes
2. November Financials
3. November Finance Committee Minutes
4. December Financials
5. December Finance Committee Minutes
   Wording in one section of the minutes was clarified. The number at the top of the balance sheets for both months is correct.
   Kathi moved to accept the consent agenda, Peggy seconded. The motion carried unanimously.

Updates from Board Committees:
Executive Team:
   The team met a couple of weeks ago, there is no report.

Ministry Council Updates:
   There was no meeting, Peggy sent a report. She is working on getting budgets in.

Finance:
   Marcus reported there was a windfall in pledge donations as people were maxing out their 2017 donations (over $63,000), about $29,000 over the budget. There is also about $7,000 of previous year’s pledges that were paid. There was also a windfall in plate cash (over $6,000), compared to average monthly amount of $2,000. Expenses are slightly over budget due to a software expense. Year to date we are at $51,000 net income compared to $6,000 in the budget (due to people paying pledges).

Foundations/Operations:
   No report.

Personnel:
   No report.

Special Task Forces/Teams:
Governance Process/Policies:
Kathi had sent out a link for everyone to look more closely at the revised Operations Manual. She asked who will have ownership over the document on the Drive, which means editing rights.

The Executive Team and Kathi will have rights. We will discuss this more next month.

**Safety:**

They are just getting started. Jeanie attended the first meeting, Karen said there’s another in February that she will be attending. She talked to Jules and is going to contact other people about attending.

**Ways and Means:**

Christine and Angela Lis will be meeting soon.

**New Business:**

1. Approve Music with a Mission Liquor License:

   Laura Mandell requested liquor permission for Music with a Mission on March 17. Marcus moved to give MWAM permission to serve alcohol, Karen seconded, passed unanimously.

2. Policies regarding communications from groups renting:

   Next month

3. Safety Training — February 9

**Ongoing Business:**

1. Medical Leave Matters:

   Christine proposed we move $6,000 from the Operating Reserve to pay medical leave related compensation and expenses. Christine will take care of the checks and make sure the Worship Council is credited for the pulpit guests costs in the budget.

   Christine moved to move $6,000 from Operating Reserve to pay medical leave related compensation and expenses, Peggy seconded. Passed unanimously.

2. Capital Campaign Survey Update:

   The survey results were the same basically as the previous month’s. There doesn’t appear to be resources for going forward on a capital campaign at this time. Christine suggested it be tabled now, as we don’t have any pressing needs at this time. Instead we should focus on Stewardship at this time. As part of the stewardship drive we will let people know that we are not doing a capital campaign.

3. Stewardship Update:

   This year we are making it focused and short. Forms are to be submitted by the 18th of February. “The 18th for ‘18.” People will receive a sticker when they pledge, designed by Joel Dennison.

4. Outreach/Social Action Initiative Procedures:
Kathi and Christine will work on pulling together the new document with the current information in the Manual.

5. Preliminary Budget:
   Marcus needs all the preliminary budget proposals from the committees before the next BOT meeting. Peggy will push to have them in by the end of January.

6. Possible Town Hall meeting:
   We discussed having another Town Hall meeting at the end of the stewardship campaign, sharing updates, big picture, why we aren't doing a capital campaign. We would emphasize the importance of pledging, and do this before the annual meeting. Do this in early March (possibly March 11).

Looking Towards Next BOT Meeting:

- Readings:
  - February — Joy
  - March — Peggy
  - April — Mike

Action Items:
Christine will get the schedule of improvements/repairs from Steve Black and send it to the Board.
Christine will tell Jeff he has our strong support and now he should get support from other stakeholders, such as presenting to Green Sanctuary.
If anyone has any lighting questions before the next meeting, email them to Christine and she'll get answers from Jeff.

Sunday Announcements:

- January 21 – Jeanie
- January 28 – Karen
- February 4 – Marcus
- February 11 – Joy
- February 18 – Peggy

Closing Reading
Adjournment

The meeting adjourned at 9:17 p.m.